

INDIAN COUNCIL OF MEDICAL RESEARCH

Division of Administration-I

No.19/30/2019-Admn.I

V. Ramalingaswami Bhawan, Ansari Nagar,

New Delhi – 110 029

Dated: 26th June, 2019

Sub:- Submission of Annual Immovable Property Return for the year ending 2018 (as On 01.01.2019).

Office Memorandum

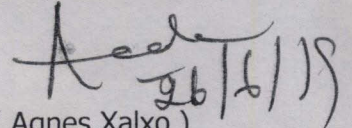
In accordance with the provisions contained under Rule 18(1)(a) and (ii) of the Central Civil Services (Conduct) Rules, 1964, all Group 'A' & 'B' Officialals in the Indian Council of Medical Research and its permanent Institutes/Centres are required to submit their Annual Immovable Property Returns for the year 2018 (as on 01.01.2019) **"under sealed cover"**. The format can be filled online at Indian Council of Medical Research's e-governance website <https://egov.icmr.org.in> under **"Employees corner" - "IPR"** option. Print out of the same is to be signed and submitted to ICMR Hqrs.

2. The Immovable Property Return(IPR) should contain particulars of all immovable properties owned, acquired or inherited by the Official or held by him/her on lease or mortgage, either in his/her own name or in the name of any member of his/her family or in the name of any other person dependent on Government servant.

3. Phrases like "no change" "no addition" or "as in the previous year" should not be used and full details to be provided. If IPRs are submitted with any details in earlier year(the entries in column 4 and column 7 to be updated every year).

4. It is pertinent to mention that as per the instant instructions of DOP&T issued vide its OM No.22-10/2018-CS-1(APAR) dated 29.09.2011, "Vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual Immovable Property Return of the previous year by 31st January of the following year.

5. The said return should reach Shri J.N.Gaur, Section Officer, Division of Administration-I, ICMR Hqrs. **"by name in a sealed cover only"** on or before 31st July, 2019, for taking further necessary action. It may be noted that defaulting officers will not be granted vigilance clearance for deputation foreign training empanelment etc.



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Assistant Director General(A)

To

1.All Group-A & B Officers of ICMR may file their returns online through their respective web portal for such facility exists.

2. The Directors/Director in Charge of all permanent Institutes/Centres of the ICMR for further necessary action please.